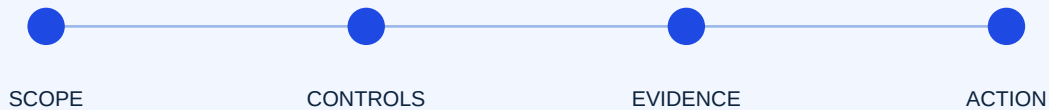


A briefing guide for responsible AI adoption.

Prepare a focused discussion about use cases, data boundaries, evaluation and operating ownership.



Purpose and boundaries

A planning resource for discussion. This is not legal advice, an assessment result, accreditation, certification or a guaranteed outcome. No client records were used. Agree engagement scope and qualified applicability review before acting on framework-specific requirements.

Business briefing

What task is proposed? Who uses the result? Which decisions remain human-owned? What information is approved? What would cause the organization to pause or reject the pilot?

Architecture briefing

Map application, retrieval, model and tool boundaries. Record identities, isolation, storage, provider interfaces and output destinations. Decide where authorization and approval are enforced.

Evaluation briefing

Agree representative tests and failure scenarios. Include missing information, ambiguity and permission boundaries. Retain reproducible observations rather than unexplained confidence scores.

Operating briefing

Name the owner, change process, escalation and disable conditions. This original guide supports scoping. It does not certify an AI system or establish legal compliance.

Discussion worksheet

Record decisions in an approved workspace. Use this blank planning structure to assign ownership; do not include sensitive customer records in a public demonstration.

Question	Owner / decision / next action
Business purpose and scope	_____
Information and access boundaries	_____
Evidence and evaluation criteria	_____
Dependencies and approvals	_____
Operating owner and escalation	_____
Open questions for qualified review	_____

Official reference reading

NIST AI Risk Management Framework: <https://www.nist.gov/itl/ai-risk-management-framework>